

LASALLE TOWNSHIP HALL RENTAL CONTRACT

4111 LaPlaisance Road

PO Box 46

LaSalle, MI 48145

734- 241-4344

**NO COMMERCIAL OR FUND RAISING USEAGE PERMITTED
NO ALCOHOLIC BEVERAGES ALLOWED ON PREMISES
RENTAL TIME: 10:00 a.m. to 8:00 p.m.**

As determined by, and subject to change at the discretion of, the LaSalle Township Board ordains:

1. Hall custodian is to have complete charge of minor maintenance of the premises.
2. Hall and premises to be rented by **LaSalle Township residents only.**
3. **No alcoholic beverages** allowed on premises.
4. Lessee shall be liable and responsible for any and all damage or injury to said premises or any person or property thereon during the period of occupancy hereunder, and shall reimburse, indemnify and save the Township fully harmless there from.
5. Extremely large parties shall be policed at the discretion of the custodian.
6. Kitchen facilities and coffee urn to be provided by the Lessor. Dishes, cleaning supplies and garbage bags shall be provided by the Lessee.
7. All local charitable or non-profit organizations shall have use of the Hall at no charge, provided special approval has been granted by the Township Board and arrangements have made with the custodian.
8. There is no charge for funeral luncheons if reserved by a Township resident.
9. Any outside decorations or signs must be taken down the day of the rental or the deposit will not be refunded. Decorations cannot be hung from the blinds or blind holder.
10. Rental times shall be between **10:00 a.m. to 8:00 p.m.**
11. **This facility is not air conditioned.**
12. After the hall clears inspection for damage, the security deposit check will be mailed.
13. LaSalle Fire Fighters/township employees may rent the hall once per year at a discounted price.

RENTAL FEES:

Make Checks Payable To: LaSalle Township

Security Deposit	\$100.00 check to hold a rental date	Date Paid _____	Ck# _____
Rental Fee	\$150.00 to be paid 14 days prior to rental	Date Paid _____	Ck# _____

The Township requires a 2 week advance notice of any cancellation or the \$100 deposit will not be returned to the Lessee All or part of the Security Deposit is refundable within 30 days after the custodian's inspection of the premises and will be mailed to the Lessee.

The undersigned (Lessee) has read all of the above regulations and hereby agrees to abide by them:

Name: _____ Today's Date: _____
 Address: _____ Phone: _____
 Usage: _____ Wayne: 734-777-2104

Revised 1-1-2014

-----TOWNSHIP HALL AUTHORIZATION/REFUND-----

Refund to be returned to Lessee at above address unless otherwise noted.

Calendar Rent receipt Contract Fire Fighter \$10/Twp Employee \$50

Refund Amount: \$ _____ Custodian Signature: _____

RENTAL DATE: _____ Twp. Reservation : _____