

Draft
MINUTES OF LASALLE TOWNSHIP
REGULAR BOARD MEETING
March 18, 2019
7:00 P.M.

Item 1. Supervisor Goldsmith called the meeting to order @7:00 p.m. with the Pledge of Allegiance.

Item 2. Roll Call: Board members present were Trustee Willis, Trustee Anteau, Treasurer Durocher Clerk Morr and Supervisor Goldsmith.

Item 3. Budget Amendments: Amendment to 277-536-956-0 from \$36,000.00 to \$37,033.48(County Agency O&M), Amendment of \$ 7,150.00 to 219-448-920-0(Streetlights), Adjustment of \$7,150.00 to 101-448-955.0(Transfer to Special Funds),Transfer \$247.50 from 101-267-930-0 (Repair & Maintenance) to 101-267-801-0(Contract Services/IT/Copier/Mail), Transfer \$150.29 from 101-265-930-0(Repair & Maintenance) to 101-265-702-0(Custodians Salary/Hall), Transfer \$2,711.10 from 101-371-702-2(Inspector Salary) to 101-371-702-3(Plumbing Inspector), Transfer \$3,546.22 from 101-446-976-0(Contractual Serv (Road Comm.) to 101-445-973-0(Township Share of Drain Expense), Transfer \$305.42 from 272-336-835-0 (Employee Physicals) to 272-336-752-0 (Supplies/Consumables, Transfer \$1222.30 from 272-336-975-0(Building Maintenance) to 272-336-930-0(Truck Repair/Maintenance). **A MOTION** was made by Trustee Anteau, supported by Trustee Willis to approve the Budget Amendments and Budget Transfers as presented by Clerk Morr. **Roll Call Vote-** Trustee Willis-yes, Trustee Anteau-yes, Treasurer Durocher-yes, Supervisor Goldsmith-yes and Clerk Morr-yes. **The MOTION** carried 5-0.

Item 4. Approval of the Consent Agenda:

- a. Approval of the consent agenda:
- b. Approval of Minutes:
 1. Regular Board Meeting of February 19, 2019.
 2. Special Meeting of March 4, 2019.
 3. Budget Workshop of March, 11, 2019.
- c. Approval of the bill list, payroll, checks 13072 to 13132, totaling \$ 72,265.30.
 1. Approval to write and send checks.
- d. Approval of Fire Department bill list, checks 1408-1420, totaling \$10,492.58.
- e. Correspondence:
 1. Monroe County Farm Bureau.
 2. Charter Franchise Fees.

A MOTION was made by Trustee Willis, supported by Clerk Morr, to approve the consent agenda as presented, approval of minutes, approval of bill list checks (13072 to 13132, totaling \$72.265.30), Fire Department bill list checks (checks 1408-1420, totaling \$10,492.58). **The MOTION** carried 5-0.

Item 5. Unfinished Business:

Item 6. Reports:

- a. Building Department: Mr. LaPointe reported 9 permits issued February 2019 totaling \$941.00 collected in permit fees.
- b. Fire Chief: As presented by Chief Howe 58 calls for February 2019. The report included 26 medical calls, 1 structure fire, 1 assist to Monroe Township, 5 P.I accidents, 1 lift assist, 3 downed trees, 1 smoke investigation, 18 downed wires, 1 general assist and 1 CO alarms. They had an average response time of 6.1 minutes, with an average 6 firefighters per call. The Air Packs were received.
- c. Assessor: No Report.
- d. Attorney: Attorney Bondy's report was presented by Supervisor Goldsmith. General Matters, Building Matters, Assessing and Fire Department, billing was explained.
- e. Ordinance Officer: No Report.

A MOTION was made by Clerk Morr, supported by Treasurer Durocher to approve the monthly reports as presented from the Building Department, Fire Department, and Attorney. **The MOTION** carried 5-0.

Item 7. Treasurer's Report: Treasurer Durocher presented the monthly activity report for February stating that the Treasurer's office has received \$70,000.00 from State Revenue, \$125,000.00 in taxes and \$43,000.00 Admin Fees. Treasurer Durocher asked approval to pay bills to MCDC \$6,475.00. **A MOTION** was made Trustee Anteau, supported by Trustee Willis to approve the monthly activity report and to pay bills in the amount of \$6,475.00. **The MOTION** carried 5-0.

Item 8. Commission or Board Reports:

- a. Planning Commission: February 21, 2019 Master Plan and yearend report. Trustee Willis presented the Master Plan and the yearend report.
A MOTION was made by Trustee Willis, supported by Clerk Morr to approve the yearend report and the Master Plan as recommendation by the LaSalle Township Planning Commission as presented by Trustee Willis. **The MOTION** carried 5-0.
- b. Zoning Board of Appeals:
A MOTION was made by Clerk Morr, supported by Treasurer Durocher to approve the board reports as presented. **The MOTION** carried 5-0.

Item 9. New Business:

- a. Approval to enter into contract with Digital Perspective for fiscal year 2019-2020. **A MOTION** was made by Treasurer Durocher, supported by Trustee Willis to approve to enter into contract with Digital Perspective for the fiscal year 2019-2020. **Roll Call Vote-** Trustee Willis-yes, Trustee Anteau-yes, Supervisor Goldsmith-yes, Treasurer Durocher-yes and Clerk Morr-yes. **The MOTION** carried 5-0.
- b. Approval to enter in to contract with Contract Service Group for 2 years to clean Fire Department in the amount of \$130.00 a month. 1,560.00 yearly. **A MOTION** was made by Trustee Willis, supported by Treasurer Durocher to approve to enter into contract with Contract Service Group for 2 years to clean Fire Department in the amount of \$130.00 a month, 1,560.00 yearly. **Roll Call Vote-** Supervisor Goldsmith-yes, Treasurer Durocher-yes, Trustee Willis-yes, Trustee Anteau-yes and Clerk Morr -yes. **The MOTION** carried -0.
- c. Approval to enter into contract with MCRC for Dust Control and West Stein Road. **A MOTION** was made by Trustee Anteau, supported by Clerk Morr to approve to enter into contract with MCRC for Dust Control and West Stein Road. **Roll Call Vote-** Trustee Anteau-yes, Trustee Willis-yes, Supervisor Goldsmith-yes, Clerk Morr-yes and Treasurer Durocher-yes. **The MOTION** carried 5-0. Trustee Willis asked if the money was in the account. Treasurer Durocher said it was available.
- d. Approval to mail out bids for trash hauling for office complex and fire department. **A MOTION** was made by Trustee Anteau, supported by Trustee Willis to approve to mailing out of bids for trash hauling for township complex and fire department. **The MOTION** carried 5-0.
- e. Approval to hire Blight Inspector for 6-10 hours a week at \$15.00 an hour. The 6-10 hours a week include set office hours and field work. **A MOTION** was made by Trustee Anteau to hire Jeff Davis on a 90 day probation period no board members supported, there was decision on other options, contacting 3rd applicant that was out of town, having Charlie LaPointe do it. Supervisor Goldsmith mentioned closing the motion. Supervisor Goldsmith asked if he could support the motion and found out he could, Supervisor Goldsmith supported the motion made by Trustee Anteau to approve to hire Jeff Davis on a 90 day probation period as Blight Inspector. **The MOTION** carried 3-2.
- f. Approval of 2019-2020 raises as presented by Supervisor Goldsmith. **A MOTION** was made by Trustee Anteau, supported by Trustee Willis to approve the 2019-2020 raises as presented by Supervisor Goldsmith.
 1. Richard Greer \$.25 an hour
 2. Dorothy Trouten \$.25 an hour
 3. Allen Michling \$.25 an hour
 4. Wayne Blank \$.25 an hour
 5. Charlie LaPointe \$.25 an hour
 6. Shannon Graves \$.50 an hour
 7. Chief Randy Howe \$25.00 a month**Roll Call Vote-** Treasurer Durocher-yes, Trustee Willis-yes, Trustee Anteau-yes, Clerk Morr-yes and Supervisor Goldsmith-yes. **The MOTION** carried 5-0.
- g. Approval to send out bids for lawn mowing of office complex and fire department. **A MOTION** was made by Trustee Anteau, supported by Clerk Morr to send out bids for lawn mowing of office complex and fire department. **The MOTION** carried 5-0.
- h. Approval for light pole to be fixed out back, lights in the soffit to be replaced and to replace timer for lights. Approval to have lights replaced with LED lights at the Fire Department in truck bay. There were 3 quotes received.
 1. Geal Electric: Township \$2,323.00, Fire Department \$2,955.00.
 2. Electrical Services Plus Inc; Township \$3,795.00, Fire Department \$3,650.00.
 3. CRG Electric; Township \$2,717.15, Fire Department, 4,830.44**A MOTION** was made by Trustee Anteau, supported by Trustee Willis to have Geal Electric to fix the light pole to be fixed out back, lights in the soffit to be replaced and to

replace timer for lights at the Township Hall not to exceed \$2,950.00. **Roll Call Vote-** Trustee Willis-yes, Trustee Anteau-yes, Treasurer Durocher-yes, Supervisor Goldsmith-yes and Clerk Morr-yes. **The MOTION** carried 5-0.

Approval to have lights replaced with LED lights at the Fire Department in truck bay. **A MOTION** was made by Trustee Anteau, supported by Clerk Morr to approve to have Geal Electric replace the lights at the Fire Department with LED lights not to exceed \$2,955.00. **Roll Call Vote-** Clerk Morr-yes, Supervisor Goldsmith-yes, Treasurer Durocher-yes, Trustee Anteau-yes and Trustee Willis-yes. **The MOTION** carried 5-0.

- i. Approval to enter into contract with Cooley, Hehl, Sabo & Calkins for 2018-2019 Audit. **A MOTION** was made by Trustee Anteau, supported by Clerk Morr to approve to enter into contract with Cooley, Hehl, Sabo & Calkins for 2018-2019 Audit. **Roll Call Vote-** Treasurer Durocher-yes, Supervisor Goldsmith-yes, Clerk Morr-yes, Trustee Willis-yes and Trustee Anteau. **The MOTION** carried 5-0.

Item 10. Supervisor's Report:

- a. South County Water Board: February 21, 2019. March 21, 2019 cancelled.

Item 11. Other Board Members: Trustee Anteau asked to get the holes filled in front of the township.

Item 12. Open to the Public: Public comment began at 7:51pm. There were 2 comments received. Ended at 7:55 p.m.

Item 13. Date of the Next Regular Board Meeting: April 15, 2019 (Monday).

Item 14. Adjournment: **A MOTION** was made by Trustee Anteau, supported by Treasurer Durocher to adjourn at 7:56 p.m. **The MOTION** carried 5-0.

LaDeana Morr, Clerk